



Temiskaming Nordic Ski Club
P.O. Box 2019, New Liskeard, ON P0J 1P0
Chalet: Portage Bay Road, Coleman Township
(705) 679-5106
www.temiskamingnordic.ca

October 2016

Hello everyone. Although it is only October, TNSC is planning to be more than ready to welcome teachers, support staff and students to the chalet to enjoy the cross country ski experience. The chalet kitchen is fully equipped and at your disposal. The tap water is drinkable, and we encourage everyone to bring their personal water bottles. Also, the chalet is cleaned by member volunteers. They ask that the students remain in the upper level to minimize lower level clean up.

Teachers can prepare their students for the visit by ensuring they wear suitable clothing and follow **proper etiquette both on the trails and in the chalet**. Please check the website for further information on trail etiquette and clothing choices.

There is a protocol for booking school visits and it is described at the end of this letter. For insurance purposes, it must be strictly adhered to. One noticeable change this year is an increase in trail and rental fees. The increase will be directed to the purchase of more and better skis. Fees are posted along with the protocol.

To formally reserve the date of your visit, a group application must be completed. The form **must be sent ahead of time** by the person in charge of booking your school group. (**See the website to download your form**). Failure to provide the necessary documentation ahead of time will jeopardize your booking. On the day of your visit to TNSC, **your list of students and supervisors must accompany you.**

This year, TNSC is pleased to be able to provide a qualified instructor for organizations lacking experienced ski coaches. The instructor will conduct a 20 minute session to determine the ski level of your students, after which (s)he will direct them to the specific trails geared to their level.

Every attempt has been made to supply you with functioning equipment. Any damage to this equipment that is incurred by your group while visiting, will be invoiced as a separate charge. The charge for pole damage is \$15.00 each and \$80.00 per ski.

We hope that you enjoy your visit to TNSC. As always we are open to suggestions to improve your visit to TNSC more pleasant and we appreciate positive feedback.

Sincerely,

School Group Coordinator, Joanne Beeson



School Groups Protocol

Following this protocol helps TNSC, a volunteer run organization, ensure that your school has a pleasant and well-planned experience. **Please read the complete protocol before planning your visit.**

1. Provide **at least** one week's notice by contacting Joanne Beeson at temiskamingnordic@yahoo.ca or at joannebeeson@msn.com or by phone 705 679 8614.

2. In your email, **include** the completed form (found at <http://www.temiskamingnordic.ca/school-visits>) titled:
Group Use Application Form for Skiing at Temiskaming Nordic Ski Club (TNSC)

A confirmation email will be sent to you within 48 hours. If you do not receive a confirmation, contact me.

3. **The day of your visit:**
 - a) Please follow the instructions posted in the chalet to match the skier to properly sized equipment. Beginners should **NOT** use poles until they have mastered moving on skis
 - b) Provide a written list of names of everyone who is involved: participants, parents and supervisors, including yourself. (This list remains at TNSC.)
 - c) Pay your user fees (place cheque in the day fee box at the chalet, or mail it to TNSC if you request an invoice). Students and accompanying adults who are already TNSC members do not pay the trail fee.
 - d) Fees: Chalet and trail: \$4.00 / participant (Includes supervisors, teachers)
 - e) Equipment rental: \$6.00 / student or adult
 - f) For preschool groups, (children under 6) there is NO charge. However, group supervisors etc. must pay as per above.

A cheque payable to Temiskaming Nordic Ski Club is the preferred method of payment.